

18th August 2026

Dear Member,

RE: Call for Nominations – Member Director Positions – 2 Vacancies

Annual General Meeting – Thursday, 19th November 2026

The Board of South West Aboriginal Medical Service Ltd (SWAMS) [ABN 91 673 658 636] invites nominations from eligible Members for election as Member Directors at the upcoming Annual General Meeting (AGM).

Positions Vacant;

The following Member Director positions will become vacant at the end of the upcoming AGM:

- Two (2) Member Director position(s) each for a term of three (3) years until the 2029 AGM.

Skills and attributes sought;

In assessing nominations, the Board will have regard to clause 29 of the Constitution and to its responsibility to maintain a Board that is capable, balanced and representative of the communities SWAMS serves.

No single director is expected to hold every skill. The Board looks at the mix of capability across the Board as a whole, and assesses each nomination on that basis.

Every director is expected to bring:

- a strong commitment to the Objects and values of SWAMS;
- understanding of the needs, priorities and aspirations of Aboriginal and Torres Strait Islander people in the Region;
- sound judgement, strategic thinking, risk averse decision making and the ability to contribute to open and respectful Board discussion;
- the ability to read and question financial reports and Board papers, or the willingness to build that capability through the Board's induction and development program.

Consistent with its current Board skills assessment, the Board is particularly seeking nominations from people with experience in:

Administration

Unit 3/30 Wellington St, Bunbury, WA 6230 Bunbury WA 6230
P: (08) 9797 8111 | 1800 779 000 | E: info@swams.com.au

Bunbury Clinic

Unit 5/55 Forrest Ave, Bunbury WA 6230 P: (08) 9726 6000
P: (08) 9726 6000 | F: (08) 9791 7655 | E: records@swams.com.au

- clinical governance and patient safety
- service delivery of primary health, aged care or disability services;
- legal, audit, or regulatory compliance in a funded or registered service environment;
- governance, leadership or directorship, including in Aboriginal community controlled organisations.

Eligibility to nominate

To be eligible for appointment as a Member Director, a person must satisfy the requirements of clause 28 of the Constitution, including membership and eligibility criteria, and follow the Nomination Process outlined in Clause 29

Clause 28 - Eligibility to Nominate

- Have been a Member of SWAMS for at least 12 months prior to the AGM date. You may contact the SWAMS Office to confirm your membership commencement date.
- Be at least 18 years of age and an Aboriginal or Torres Strait Islander person.
- Not be a Close Family Relative of more than one person in the Senior Management Team or of another Director.
- Not have been an employee or contractor of SWAMS for the required exclusion period (3 years if involuntarily terminated, 1 year in other circumstances).
- Consent to a Police Check and, if required by law, hold or obtain a Working with Children Card within the required timeframe.
- Not be disqualified from managing a corporation or from being a Responsible Person for the Company.

Clause 29 - Nomination Process

- Nominations must be;
 - submitted in the Approved Nomination Form (attached); and
 - include the nominee's consent to nomination and consent to act if appointed; and
 - include the nominating Member's signature; and
 - endorsement by a current SWAMS Member; and
 - and a brief outline of skills, experience, and qualifications.
 - **The completed nomination form and attachments must be received by the Company Secretary no later than 12.00 noon 18th September 2026.**
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- The Member Director positions will be filled in accordance with clause 29, with eligible nominations assessed by the Selection Committee and recommended nominees presented to Members for endorsement at the AGM.
- The appointment of Member Directors will take effect at the close of the AGM, subject to endorsement by Members.

How to Submit Your Nomination

Please send your completed nomination form to:

By Email: Corporatesecretary@swams.com.au

By Post: [PO Box 1444, BUNBURY WA 6230](#)

In Person: [3/30 Wellington Street, BUNBURY](#)

If you have any questions regarding the nomination process or eligibility, please contact the Company Secretary at Corporatesecretary@swams.com.au

We encourage Members with the skills, commitment, and passion to contribute to the governance of SWAMS to consider nominating for these important roles.

Yours sincerely,

Michelle Munns
Chairperson
South West Aboriginal Medical Service Ltd
