

31 March 2026

Dear SWAMS Member

Notice of Annual General Meeting to be held Thursday, 23 April 2026

The South West Aboriginal Medical Service (SWAMS) formally advises that its Annual General Meeting will be held on and at the following location:

Date:	Thursday, 23 April 2026 (in accordance with Order 3)
Time:	10.30am commencement (10.00am registrations open)
Voting:	To be conducted by the Western Australian Electoral Commission (in accordance with Order 4(c))
Chair:	The 2025 AGM is to be chaired by Mr Craig Sanderson (in accordance with Order 4(e))
Minutes:	The minutes of the meeting are to be taken by an independent person appointed by the Independent Chair (in accordance with Order 4(f))
Location:	Darkan Sports and Community Centre, Moodiarrup Rd, Darkan WA 6392

****Please note that members only are entitled to attend****

Administration

Unit 3/30 Wellington St, Bunbury, WA 6230 (PO Box 1444)
P: (08) 9791 8111 F: (08) 9721 4621

Bunbury Clinic

Unit 5/55 Forrest Ave, Bunbury WA 6230
P: (08) 9726 6000 F: (08) 9791 7655

Agenda:

- 1. Welcome / Acknowledgement to Country / Introduction to Independent Chair**
- 2. Apologies**
- 3. Minute Silence**
- 4. House Keeping - Toilets, Mobile Phones, Emergency Evacuation, Code of Conduct**
- 5. Introduction of SWAMS Board of Directors and Acting Chief Executive Officer**
- 6. Election of Directors for Six (6) Member Directors (from the candidates below)**
 - a. Jenny, WALLAM;**
 - b. Maxine, WILLIAMS;**
 - c. David Bert, WILLIAMS;**
 - d. Willis Shane, BOLTON;**
 - e. Rhonda, NORMAN;**
 - f. Robyn, MCCREANOR;**
 - g. Phillip, UGLE;**
 - h. Patricia Dawn, HAYWARD;**
 - i. Murray, COLLARD;**
 - j. Michelle, MUNNS;**
 - k. Ernie, HILL;**
 - l. Lesley Anne, UGLE; and**
 - m. Quenten, JACKSON.**

In accordance with Order 4(c) of the Federal Court Orders, Member Directors will be elected at the 2025 AGM, on the following basis:

(i) The two candidates obtaining the highest numbers of votes will be elected for terms ending at the third annual general meeting after the 2025 AGM.

(ii) The two candidates obtaining the next highest numbers of votes will be elected for terms ending at the second annual general meeting after the 2025 AGM.

(iii) The two candidates obtaining the next highest numbers of votes will be elected for terms ending at the next AGM after the 2025 AGM.

Where necessary to enable the operation of this order in the case of an equality of votes, lots are to be drawn and the successful candidate or candidates will be deemed to have obtained a higher number of votes.

7. Acceptance of Previous Annual General Meeting Minutes

8. Annual Report

- **Chairperson Report**
- **Chief Executive Officer Report**
- **Financial Report – AMD Chartered Accounting**

9. Other Business

10. Close

We look forward to your attendance.

Yours faithfully,

**SWAMS Acting Corporate Secretary
on behalf of the Board of Directors**